

Herpetological Review
Geographic Distribution Notes
Formatting Guidelines

Herpetological Review publishes brief notices of new geographic distribution records in order to make them available to the herpetological community in published form. Geographic distribution records are important to biologists in that they allow for a more precise determination of a species' range, and thereby permit a more significant interpretation of its biology.

These geographic distribution records will only be accepted in a standardized format with no missing information. The format is as follows:

SPECIES NAME (Standard Name). COUNTRY: STATE: COUNTY: Locality (latitude, longitude; map datum). Collection Date. Collector(s). Verified by. Collection Name (Catalog Number). Comments. Permit Information.
Author Name(s), Information.

Specific formatting guidelines and additional comments for each section:

- Species Name: This should reflect the current, accepted taxonomy; this should be written in all caps, bold font, and italicized.

EURYCEA NANA

- Standard Name: For records for the United States and Canada, these standard names should follow Crother [ed.] 2012. *Scientific and Standard English Names of Amphibians and Reptiles of North America North of Mexico, with Comments Regarding Confidence in Our Understanding*. 7th ed. Herpetol. Circ. 39:1–92. For records from Mexico, these standard names should follow Liner and Casas-Andreu 2008. *Standard Spanish, English and Scientific Names of the Amphibians and Reptiles of Mexico*. Herpetol. Circ. 38:1–162. If there is no standard name available, leave blank.

San Marcos Salamander

- Country, State or Province: These should be written in all caps and separated by a colon.

USA: TEXAS

- County (or equivalent political unit): This information should be written in small caps.

HAYS CO.

- Locality: This information should give precise locality information. Use metric units for distances when applicable. If you have a conservation concern related to the publication of a specific locality, please contact the appropriate Section Editor.
- Latitude, Longitude, Map Datum: This information should be presented in decimal degrees. The map datum should be included and formatted with a space

between the acronym and number. Latitude and longitude are separated by a comma and both are separated from the map datum by a semi-colon. All are listed in parenthesis.

(29.89321°N, 97.93148°W; WGS 84)

- Elevation: This is not a required piece of information, but if included should follow the latitude and longitude information outside the parenthesis

(25.930472°N, 108.9991694°W; WGS 84), 17 m elev.

- Collection Date: This should be formatted as Day Month Year.

5 June 2014

- Collectors: Include the names of the individual(s) who collected the specimen.

Jacob D. Owen and Thomas L. Marshall

- Verified by: The individual who verified the identification of this specimen must be listed and cannot be one of the authors of the note. A curator at an institutional collection is preferred.

Verified by Travis J. LaDuc

- Collection Name: This is the full, accepted name of the institution/collection where the specimen was deposited. Please consult the institution/collection or when applicable the names listed in Sabaj Perez [ed.]. 2014. *Standard Symbolic Codes for Institutional Resource Collections in Herpetology and Ichthyology: an Online Reference*, ver. 5.0 (available online at <<http://www.asih.org/>>).

Texas Natural History Collections

- Catalog Number: This is the cataloged voucher number of the specimen of interest. This catalog number is presented following the standard symbolic code of the institution. These symbolic codes should follow those listed in Sabaj Perez [ed.]. 2014. *Standard Symbolic Codes for Institutional Resource Collections in Herpetology and Ichthyology: an Online Reference*, ver. 5.0 (available online at <<http://www.asih.org/>>). Additional information can be included stating that it is a photo/audio voucher.

(TNHC 92395)

- Comments: After the above information is included the authors should briefly include the following information: 1) any important, relevant information about the specimen (e.g., sex, age, length, weight); 2) a geographic context for the new record citing relevant literature that was used to determine this new record; and 3) distance from nearest previously known record (provide citation or list vouchered specimen). References included in this section should follow the format below:

For a published manuscript in a journal: author (last name only), year, journal (abbreviated), volume, and page range. Journal names are abbreviated. For more information regarding how journal titles should be abbreviated, visit:

http://images.webofknowledge.com/WOK46/help/WOS/A_abrvjt.html

Single author: Smith 1988. *Texas J. Sci.* 42:12–14.

Two authors: LaDuc and Bell 2010. *Herpetol. Rev.* 41:292–298.

Three or more authors: Siler et al. 2011. *J. Herpetol.* 45:355–369.

For a published book: author (last name only), year, book title, publisher, publication city, publication state, number of pages.

Single author: Fogell 2010. *A Field Guide to the Amphibians and Reptiles of Nebraska*. University of Nebraska-Lincoln, Lincoln, Nebraska. 158 pp.

Two authors: Oldfield and Moriarty 1994. *Amphibians and Reptiles Native to Minnesota*. University of Minnesota Press, Minneapolis, Minnesota. 240 pp.

Three or more authors: Jensen et al. 2008. *The Amphibians and Reptiles of Georgia*. University of Georgia Press, Athens, Georgia. 575 pp.

For a published chapter of a book: chapter author (last name only), year, book editors, book title, chapter page range, publisher, publisher city, publisher state.

Snow et al. 2007. *In* Henderson and Powell [eds.], *Biology of the Boas and Pythons*, pp. 416–438. Eagle Mountain Publishing, Eagle Mountain, Utah.

Web resources are discouraged and should not be used if a peer-reviewed reference or published text is available. Web citations should be brief and include the root URL and date accessed.

(www.amphibiaweb.org; 1 Jan 2015)

- Permit Information: At the end of the note please provide information on what permit this specimen was collected under (permit number, permit type, issuing agency). For photographic vouchers, permit information is not required.
- Author Name(s), Information: End the note with the author(s), affiliations, addresses, and e-mail address. Author names should be written in all caps and bold font. This is followed by their affiliation/ mailing address (no abbreviations) and e-mail address. If there are multiple authors at least one needs to provide their e-mail address (the corresponding author). Separate authors from the same institution by a comma, and separate authors from different institutions by a semicolon.

Examples of author formatting for different scenarios:

Sole author:

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Submit manuscripts as Microsoft Word or Rich Text Format [rtf] files. Incorrect formatting or missing information will result in your note being returned for revision. Use 1.5 line-spacing and one space after periods. Left justify the entire document. Notes should be submitted to the appropriate section editor:

- Africa, Europe, western Asia: Stuart Nielsen (stunie@gmail.com)
- Mexico, Central America, and the Caribbean: Jerry D. Johnson (jjohnson@utep.edu)
- South America: Gustavo J. Scrocchi (soniak@webmail.unt.edu.ar)
- Asia, Australasia, South Pacific: Indraneil Das (hamadryad2004@hotmail.com)
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