

## **Guidelines for Submission of Digital Art Files**

*The following guidelines seek to minimize image production problems. Careful observance of these recommendations will help to ensure that your paper enjoys a smooth path to publication.*

### ***Image Resolution***

- 900 DPI (dot-per-inch): for monochrome (black & white) images. Examples include graphs, diagrams, line drawings.
- 300 DPI for grayscale images.
- For color images, please consult with the Editor. Currently, charges from Allen Press are \$250 per page.

### ***Image Sizing/Cropping***

- Art should be created or scaled to the size intended for print. No enlargement or reduction should be necessary by us. Please consider how your figure will look when properly sized for final publication. Single column width for HR is about 90 mm or 3.6 inches. Figures may be run at larger sizes when necessary. Please check with the Editor if you are unsure about the best size to use.
- Image orientation should be the same as intended for print.
- Please examine all text associated with charts, graphs, and diagrams to ensure that all are legible when figure is modified to final print size. (We recommend that you use a sans serif font—e.g., Helvetica or Arial—for all text associated with figures).

### ***File Format***

- Digital art (graphic) files should be saved in TIFF format and then converted to PDF for final submission. Please do NOT submit graphic files in native application formats (e.g., Photoshop, Illustrator, Word). This means that if you create a graph using Excel, you must convert the graph to a graphic file format, reflecting the final preferred publication size.
- As necessary, images should be “flattened” prior to submission; that is, files should not contain layers and/or transparent objects.

### ***Lines***

- Lines or rules should not be set as “hairline” width (these are too fine for some printing applications). Recommended minimum line width is 1/4 point (0.0035 inches).

### ***Multipanel Figures***

- Multipanel figures (i.e., figures with sections labeled A, B, C, etc.) should be

assembled into a single file for submission. Authors should not submit a separate file for each panel of the figure. Allow a thin white space (line) between adjacent panels.

***Submission***

- Raster images may be compressed using LZW method for TIFF format.
- File submission can be accomplished using standard removable storage media (e.g., CD), or sent as an email attachment. However, if your file sizes are large (> 1 MB), please do not send these as email attachments without using a file compression utility (such as Stuff-it or Zip).

Questions? Please contact the Editor via email ([rwh13@csufresno.edu](mailto:rwh13@csufresno.edu)).